

# *Rutherford House Photography Bookings Guide*

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*Situated on Saskatchewan Drive along the picturesque river valley, Rutherford House Provincial Historic Site is an ideal setting for your photos.*

*Whether you want to capture the joy of your wedding day, the excitement of an engagement, the promise of a graduation, or the glamour of a commercial shoot, Rutherford House is the perfect backdrop to complement your special day.*

*Book your photo booking session now by contacting us at [Louise.McKay@gov.ab.ca](mailto:Louise.McKay@gov.ab.ca) or 780.427.1787.*

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## ***Rate***

Photography Session: \$150.00/hr.

Booking rates include full access to the public areas, excluding the restaurant, of Rutherford House and its grounds for one hour. Guests are welcome to book sessions longer than one hour for an additional hourly fee of \$150.

If additional hours are requested after the booking has been finalized, the rate will be \$200 per hour, and will be subject to the availability of the House and event staff.

An additional damage deposit in the form of a cheque or bank draft for \$500.00 is also required upon signing of a contract. This deposit is not cashed unless necessary.

All payments must be processed onsite at 11153 Saskatchewan Drive NW. A down payment of 50% of the total fees must be made on the completion of booking and balance paid no later than two weeks in advance of your photo booking date. If you have any questions regarding this, please contact us at [Louise.McKay@gov.ab.ca](mailto:Louise.McKay@gov.ab.ca) or 780.427.1787.

## ***Settings & Hours***

Photography sessions can take place both inside and outside the house. Rutherford House operates as a museum daily until 5:00pm, so all photography sessions occurring during museum hours will be shared with the public. House staff will be onsite to facilitate all guests so your booking is seamless. The house is also available for photography bookings after museum hours.

We are happy to discuss these details with you further during your walk-through or before booking your session.

## ***Guest Capacities***

A maximum of 16 guests can participate in a photo booking session.

## ***Parking***

There are eight complimentary parking stalls for use by house guests directly in front of the building. Additional parking is available along Saskatchewan Drive, as well as at the University of Alberta's parking lots N and U from 90th avenue and 111th street, which is just around the corner. Please note: payment will be required to park in these areas. Parking is not permitted in the back area of the house.

## *Frequently Asked Questions*

### **How far in advance do we need to book?**

We suggest booking events at least 2-3 months in advance. This provides more likelihood that your requested date will be available—especially during peak seasons. Approvals are granted by onsite Government of Alberta representatives, and a contract will need to be signed to finalize the booking.

### ***What should I bring?***

Your photographer should have all necessary equipment for your shoot to ensure proper lighting. If your photographer has not had experience at the house, we suggest that they come in advance of the booking for a viewing to ensure they are prepared for your session.

### ***Can we move furniture around?***

Please ask a House Representative before touching anything, as only house personnel can handle the furniture and artifacts.

### ***Can the curtains and blinds be adjusted?***

The curtains and blinds are very delicate and cannot be adjusted. We recommend your photographer check out the space before your scheduled session to see what additional lighting equipment may be needed for your shoot.

### ***Can we go on the balcony?***

Yes, but there is a three person maximum at all times.

### ***Is the house wheelchair accessible?***

Yes, there is a handicap parking stall at the front of the house, which connects to a ramp that leads to the front entrance. Once inside, we have an elevator guests can use to get to the washrooms, which are located in the basement. The second floor, however, does not have elevator access.



## Guidelines

*The following regulations shall apply for the safety and protection of the public, historic buildings, the artifacts/furnishings contained therein and the facility grounds, as well as the enjoyment of the guests. Any questions or concerns can be sent to [Louise.McKay@gov.ab.ca](mailto:Louise.McKay@gov.ab.ca) or 780.427.1787.*

- During museum hours, please limit the group and photography equipment to one room at a time.
- Children must be accompanied by a responsible adult at all times.
- Only the House Personnel can use or handle house furnishings, equipment and artifacts, including blinds and drapes.
- Sitting in the historic bathtub is prohibited.
- With the exception of water, outside food and beverages are not allowed in the house.
- Smoking, including vaping, is not allowed inside the house, and only in designated areas. Smoking cannabis onsite is strictly prohibited.
- Alcohol is prohibited on Rutherford House property.
- Gum and tobacco chewing is also prohibited
- Pets are not allowed in the house but may be allowed in the gardens.
- Aerosol or spray aftershave, perfume or cologne must be applied before entering the house.
- The following decorations and materials are prohibited: glitter, confetti, flower petals, streamers, potpourri, sparklers, sand, rice, and asparagus fern.
- To secure any décor, please refrain from using tape, staples, wire, nails, tacks, glue or similar damaging materials.
- String and ribbon are permitted, and we recommend discussing all décor arrangements with the House event coordinator prior to your event.
- Parking is on a first come, first serve basis. Limousines are asked to park alongside Saskatchewan Drive and refrain from parking in the designated stalls in front of the house.
- Photos cannot be used for commercial purposes without prior written consent of the Government of Alberta and Rutherford House Provincial Historic Site.
- House Personnel reserves the right to restrict the photographing of certain artifacts. If you're unsure, ask.
- House Personnel reserves the right to prohibit access to areas of the house such as the attic, offices and gift shop.

Any violation of the House Regulations and Guidelines will result in the immediate termination of the contract and cancellation of the booking.

## *Ready to book?*

To proceed with booking Rutherford House for your event, please email [Louise.McKay@gov.ab.ca](mailto:Louise.McKay@gov.ab.ca) or 780.427.1787 with your desired date, and one of our staff will be in touch within 3-5 business days.



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*Rutherford House Provincial Historic Site was the home of the first Premier of Alberta, **Alexander Cameron Rutherford**. In 1911, A.C. Rutherford and his wife Mattie moved into this beautiful brick mansion near the university campus. The family entertained friends, relatives and influential Edmontonians for more than a generation. Today, this restored and furnished Post-Edwardian style home maintains the Rutherford tradition of hospitality and offers visitors a glimpse into the past with costumed interpreters, guided tours, and special events.*

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*Visit Rutherford House at 11153 Saskatchewan Drive NW.*

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